#### STEP 2 MARK DOOR Fold template on lines indicated. Place on HIGH EDGE of door bevel.

- A. Place template on high edge of door bevel. Center the template to the slot opening and mark 2-1/8" diameter on surface of door. Repeat same for low edge of door.
- B. Locate and verify clearance for two (2) 5/16" (8mm) thru-bolt holes.



#### INSTALL INNER TRIM ASSEMBLY STEP 6

Position inner trim assembly with arrow towards door edge and slide onto chassis spindle. Thru-posts will engage inner trim assembly. Secure to door with the two #10-32 x 1" screws provided.

# STEP 3 BORE HOLE

#### When drilling through door, be careful not to damage the door finish.

- A. **For wood doors**: Using a standard commercial boring jig bore the 2-1/8" (54mm) hole. Drill from both side of door to avoid splintering wood.
- For steel doors: Grind off the marked area to provide clearance for the chassis housing.

Note: In most cases the chassis mounting posts will fit through the existing holes in the door.



C Door Edge

#### INSTALL INNER LEVER STEP 7

- A. Position rose over inner trim assembly.
- B. Install lever handle and tighten set screw with hex key provided.

**Stop! Test operation** to be sure latch bolt moves freely. Do not force. If lockset does not operate properly, re-move lockset from door and check door preparation. See Step 4 to re-install chassis.

### STEP 4 INSTALL TRIM AND CHASSIS ASSEMBLY

Slide trim and chassis assembly into door from outside.

Important: Chassis assembly must be positioned in center of door for proper operation.



#### LOCATE AND INSTALL STRIKE STEP 8

- Remove old strike and install new strike and dust box.
- Close door and check for proper operation.

Caution: Deadlocking plunger of latch bolt must not enter opening in strike plate.

- C. If latch operates improperly, or is excessively loose, contact factory for different strike configurations.
- Note: It may be necessary to rework the door jamb for the dust box to fit properly.







#### STEP 9 INSTRUCTIONS FOR REHANDING LOCK FOR DOOR BEVEL

- Temporarily, re-install latch assembly mounting screws (A) on the inside without Α. the inside mounting plate (this is to hold the support plates in place during rehanding).
- Remove the outside trim retaining screw (B). В.
- Slide the outside trim (C) from the chassis assembly. C.
- D. Remove two (2) latch assembly mounting screws (D). IMPORTANT: DO NOT remove or adjust hex nut.
- Slide the latch assembly from the chassis. Replace the latch E. assembly mounting screws (D) finger tight.
- Reverse the latch assembly and remove the latch assembly F. screws (A), then place it on the chassis. Make sure that chassis housing engages the latch assembly. Retractor must also en-gage the latch tail.
- Replace the two (2) latch assembly mounting screws G. (A) making sure to align the tab of the latch assembly with the slot of the mounting plate and screw holes of the support plates.
- Slide the outside trim (C) onto the chassis. Η.
- Replace the outside trim retaining screw (B).
- Remove latch assembly mounting screws (D). J. Do not discard!
- K. See Step 4 to continue.

# Support plate

# STEP 10 TO REMOVE INTERCHANGEABLE CORE CYLINDER LEVERS

- Insert control key into core and rotate 15 degrees clockwise. Pull key to remove core. Α.
- Insert screwdriver into Figure "8" core hole and into lever retainer. Β.
- Depress retainer and slide lever off spindle. C.

# TO RE-INSTALL LEVER

- Slide lever over spindle and push on over retainer. D.
- Give a pull on lever to be sure retainer engaged lever. F.
- Re-install core with tailpiece pushed into core.





#### INTERCHANGEABLE CORE CYLINDER TAILPIECE INSTALLATION STEP 11

For proper function of the lock the right tailpiece must be used. Six pin cores should only use the "6P" tailpiece and seven pin core should only use the "7P" tailpiece.



## STEP 12 TO REMOVE STANDARD CYLINDER LEVERS

- Insert key and rotate clockwise approximately 60 degrees. Α.
- Depress lever retainer with tool provided. Β.
- Slide lever off spindle. C.

# TO RE-INSTALL LEVER

- Insert cylinder into spindle. D.
- Slide lever onto spindle. F
- F Insert key into cylinder and rotate clockwise approximately 60 degrees and push lever over retainer.
- Give a pull on lever to be sure retainer engaged lever. G.

# STEP 13 STANDARD CYLINDER TAILPIECE INSTALLATION

For proper function of the lock the right tailpiece must be used and must be installed correctly. All RU-Series locks with standard cylinders must have the tailpiece installed vertically on the cylinder as shown.

The cap must be properly adjusted. If too loose, excessive plug end play will prevent the key from being withdrawn. If too tight, the plug will drag and be difficult to rotate with the key.

### STEP 14 TIMING INSTRUCTIONS FOR STANDARD CYLINDER LOCKS For The Following Functions: RU371, RU381, RU561, RU571

- A. If the cylinder & handle are installed, refer to step 12 for lever removal instrucitons.
- B. Using a thin flat screw driver, turn the action bar slot clockwise (cw) until it stops at about 2:00.
- C. Then turn the action bar counterclockwise (ccw) to the 9:00 position. There is no physical stop at this location.
- With the key out, install standard cylinder into the spindle. D.
- Refer to step 12 for lever installation instructions.
- Operate key to test for proper operation. E.



STEP 15 TIMING INSTRUCTIONS FOR IC CYLINDER LOCKS For The Following Functions: RU371, RU381, RU561, RU571

- A. If the cylinder is installed, refer to step 10 for IC core removal instructions.
- Β. Using a thin flat screw driver, turn the action bar slot clockwise (cw) until it stops at about 11:00.
- C. Then turn the action bar counterclockwise (ccw) to the 7:00 position. There is no physical stop at this location
- Using the control key, insert IC core into the lever and spindle. D.
- Remove control key.
- Operate key to test for proper operation.









031534

Retrofit Extra Heavy Duty Unit Lever Lockset

# **RU-Series**

Installation Instructions

**FALCON** 

# **IMPORTANT:** THIS LOCK IS FOR 1-3/4" (45MM) THICK DOORS ONLY. THE LOCK IS FACTORY HANDED FOR USE ON RIGHT HAND (RH) OR LEFT HAND (LH) DOORS. SEE STEP 9 FOR FIELD REVERSING THE LOCK TO RHR OR LHR DOORS. FOR FUNCTIONS RU371, RU381 RU561 & RU571, SEE STEP 14 FOR STD CYLINDER & STEP 15 FOR IC CORE TIMING INSTRUCTIONS.



#### **EXAMINE DOOR PREPARATION AND HANDING** STEP 1

These instructions are applicable to the two most common door preparations – Yale Mono Lock and Corbin Russwin Unilock – as shown in the illustration on the right. If your door preparation is different, STOP! You need to contact the factory for instructions specifically for your door preparation.

**STOP!** Ensure that the lock handing matches the door handing and bevel. If it does not match, refer to Step 9 before continuing.



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**BEGINNING SHEET** 



Additional Notes:		Revision History					Revision Description:				
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