



Sargent & Greenleaf 6120 Safe Lock Digital Keypad Instructions

Sargent & Greenleaf 6120 – To open the Lock

1. Press the code digits or letters in order, **followed by #**. (The lock is shipped from the factory with a factory master code only. It is 1 2 3 4 5 6 #.) The lock bolt will retract for six seconds, allowing you time to operate the safe handle and open the door. Do not put any pressure on the safe handle until after the 6 digit code has been entered. The Model 6120 will lock automatically when the safe door is closed and the handle is turned to the locked position.

Changing the Master Code

1. Press 74.
2. Press *.
3. Enter the existing six-digit Master Code.
4. Press #1*.
5. Enter the new six-digit Master Code.
6. Press #.
7. Enter the new six-digit Master Code again.
8. Press #. The lock will emit 3 distinct chirps if the new code is accepted. If a long tone is heard the code is not accepted.

Changing/Adding a User Code

1. Press 74.
2. Press *.
3. Enter the six-digit Master Code.
4. Press #.
5. Enter the user number (2 through 9).
6. Press *.
7. Enter the new six-digit user code.
8. Press #.
9. Enter the new six-digit user code again.
10. Press #. The lock will emit 3 distinct chirps if the new code is accepted. If a long tone is heard the code is not accepted.

Deleting a User Code

1. Press 74.
2. Press *.
3. Enter the six-digit Master Code.
4. Press #.
5. Enter the user number (2 through 9).
6. Press *##. The lock will emit 3 distinct chirps to indicate the user is deleted.

S&G 6120 Lock Won't Open

1. Replace the batteries. Make sure to use good quality alkaline batteries: Energizer (first choice) or Duracell (second choice).
2. If the lock solenoid still does not pull back and the keypad appears to operate correctly try placing the batteries in series (18 Vdc). Otherwise replace the keypad.
3. Drill and replace the lock.